



The Compass Program serves as our compliance and ethics program. The program is designed to educate all company board members, officers, employees, temporary workers, contractors and representatives of the company* on ethical behavior in the workplace. The program also provides several avenues for employees and others to get answers to compliance and ethics questions and report suspected misconduct.

*All referred to as “employees” in this Compass form.

Make a Report

This form should be used to report known or suspected compliance and ethics violations to the [Audit, Risk and Compliance Committee of the Board of Directors](#).

Issue Type:

Conflict of Interest Email/Intranet/Internet/Computers Employee Relations
Fraud Gifts and Entertainment Privacy
Solicitation and/or Distribution Standard of Conduct Other: _____

Are you an employee of GuideWell, Florida Blue or any GuideWell affiliate? Yes No

If yes, please specify which company:

You may report a concern without giving your name and we will not take steps to learn your identify. The more detail you provide will help in reviewing and investigating your concern.

Date:

Do you wish to remain anonymous for this report? Yes No

If you want GuideWell to know your identify, please complete the following

Your Name:

Your Phone Number:

Your Email Address:

Best time for communication with you:

Location where incident occurred

Office location:

Building:

Floor:

City:

State:

Zip/Postal Code:

Please identify the person(s) engaged in this behavior:

#1	First Name:
	Last Name:
	Title:

#2	First Name:
	Last Name:
	Title:
#3	First Name:
	Last Name:
	Title:
Do you suspect or know that a supervisor or management is involved? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, then who?	
Is management aware of this problem? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Please identify any persons who have attempted to conceal this problem and the steps they took to conceal it:	
Please provide all details regarding the alleged violation, including locations of witnesses and any other information that could be valuable in the evaluation and ultimate resolution of this situation.	
If you have a document or file that supports your report, please enclose a copy.	

Mail the completed form to:
 GuideWell Compass Program
 Attn: Audit, Risk and Compliance Committee
 P.O. Box 2489
 Jacksonville, FL 32203-2489
 or
 Send via email to compass@guidewell.com